

## AeroCRS training requirements

### 1. Training task list

Please make sure you prepare the following documents prior to the training, as these documents will help us set up your system much faster:

- a. Ticket terms and conditions; these terms will appear on each ticket.
- b. Terms and conditions to the website, as every website should have its own terms and conditions for liability issues (if applicable)
- c. List of your aircraft
- d. Seat allocations diagrams (if applicable)
- e. Time table and operational sheet (A/C allocations, etc)
- f. Fare branding, Cancellation and amendment policies
- g. Fare sheet
- h. List of agencies for B2B (if applicable)
- i. List of users

### 2. System requirements

- a. Please make sure your computers' web browsers are per the requirements of AeroCRS:
  - i. Edge (updated to the latest version)
  - ii. Chrome (updated to the latest version)
  - iii. Firefox (updated to the latest version)
  - iv. Safari (updated to the latest version)
- b. Screen resolution – A min of 1024x768 pixels is required.
- c. Internet connection - Normally, if it's good enough to make a long-distance Skype call, it will be good enough for the system. Or check the following:
  - i. <http://www.speedtest.net/> - Check for speed Houston TX, USA.  
Normal results should be around Ping: Less than 200ms, Download: 1.5 and above.

### 3. Onsite training requirements

- a. **LCD projector with HDMI connection**
- b. Internet connection (according to "System requirements" above)
- c. Depending on how many students we will have, we recommend that 1-2 students will share a computer (Computers according to "System requirements" above)

### 4. Online training requirements

- a. Please have a microphone and speaker ready
- b. We are using Google Meet as our training software, you will need Chrome/Firefox installed.
- c. You should treat our schedule for online training as if the trainer is coming to your office.